

**Central Region SGNA Meeting
Meeting Minutes
Date: 10/28/23
Location: Microsoft Teams**

Present (Olympus Presentation): Marie Fizel, Maryanne Joachim, Samantha Kelly, Beverly Levanti, Joanne Newman, Kyle O'Donnell, Carrie Orr, Daphnie Ribot, Jessica Rodak, Natasha Santolla, Michele Sanzone, Elle Sawyer, Sue Scott, Teresa Soldiviero, Gina Tango, Lynn Weyand

Present (Business Meeting): Samantha Kelly, Beverly Levanti, Joanne Newman, Kyle O'Donnell, Natasha Santolla, Michele Sanzone, Elle Sawyer, Sue Scott, Teresa Soldiviero, Gina Tango, Lynn Weyand

Absent: N/A

Topic	Discussion	Recommendations/ Follow-up
Welcome Beverly Levanti	Welcome and introduction of Olympus EMR CEU presentation	N/A
Old Business	N/A	N/A
Endoscopic Resection: Virtual Clinical Expert Training Jessica Rodak	EMR and ESD steps and indications 1.0 CEU Presented by Jessica Rodak from Olympus	To obtain CEU: An email will be provided to those who were in attendance and registered with Olympus on how to complete the assessment and obtain CEU
Officers	President: Natasha Santolla BSN, MSN, RN, CGRN President Elect: Kyle O'Donnell, RN Treasurer: Beverly Levanti BSN, RN, CGRN / Lynn Weyand BSN, RN, CGRN Secretary: Samantha Kelly BSN, RN, CGRN, OCN, CMSRN Past President: Teresa Soldiviero BSN, RN, CGRN	N/A
October 2024 Conference Location Natasha Santolla	<ul style="list-style-type: none"> - Saturday October 19th is our selected date - Overlook will host the event - Auditorium and tables/chairs should be free of cost to us 	<ul style="list-style-type: none"> - Will finalize booking of auditorium space - Will need to pay AV tech to be present for event - Need to work out hallway fire safety to

	<ul style="list-style-type: none"> - We are likely able to accommodate about 20 vendors. Want to focus on equipment instead of drug reps. - We will offer a virtual option <ul style="list-style-type: none"> o Make virtual same price as early bird registration discount 	determine location vendors can go
October 2024 Conference Speakers Natasha Santolla	<ul style="list-style-type: none"> - So far we have secured: <ul style="list-style-type: none"> o Dr. Franzese: Abdominal pressure o Jerri Jacobson, RT: bronchoscopy o Patricia Meringer, CRNA: pre op concerns / case studies - We will offer \$100 thank you gift card to speakers 	<ul style="list-style-type: none"> - Looking to get speakers for: <ul style="list-style-type: none"> -Advanced procedures -Digestive lab -Pathology -IBD -Maybe scope handling and/or cleaning - Speakers should be secured by January so that we can begin submitting for CEUs - Need to determine timing for speakers
October 2024 Conference Vendors Natasha Santolla	<ul style="list-style-type: none"> - Vendors will pay \$500 each - Looking to have ~20 vendors 	<ul style="list-style-type: none"> - More to come with reaching out to and securing vendors
October 2024 Conference Additional Planning All	<ul style="list-style-type: none"> - Door prizes: Elle and Michele will be on door prize committee <ul style="list-style-type: none"> o Water bottles o Possibly tote bags o Folders - Parking <ul style="list-style-type: none"> o Need to arrange for garage to be left open or parking validation o Need clear signage for parking - Food and beverages <ul style="list-style-type: none"> o Will provide breakfast and lunch o Will provide various beverages as well as water cooler(s) - Will use Wufoo for registration, as the North region did 	<ul style="list-style-type: none"> - Follow up meeting in January to be scheduled to further discuss plans

	<ul style="list-style-type: none"> - We need to make a flyer with a catchy logo <ul style="list-style-type: none"> o Possibly in line with next year's national theme of "Celebrating All Voices: Together As One" 	
Treasurer's Report Beverly Levanti	<ul style="list-style-type: none"> - Received \$1,697 in dues from SGNA - Balance today is \$25,170.89 	<ul style="list-style-type: none"> - More to follow with conference planning

Next meeting scheduled for: April 2024, date TBD

Respectfully submitted,
Samantha Kelly RN, BSN, CGRN, OCN, CMSRN